

HEALTH AND SAFETY POLICY STATEMENT

Focus Learning Trust and its affiliated schools recognise that it has a legal duty of care to protect the health, safety and welfare of its employees, pupils and others who may be affected by the organisation's and school's activities.

In order to discharge its responsibilities the school will:

- Bring this Policy Statement to the attention of all employees
- Carry out and regularly review risk assessments to identify proportionate, workable and effective ways of reducing risk
- Communicate and consult with employees on matters affecting their health and safety
- Comply with all relevant legal requirements, codes of practice and regulations
- Eliminate risks to health and safety, where practicable, through selection and design of materials, buildings, facilities, equipment and processes
- Secure the health and safety of pupils, teachers and volunteers on school trips
- Encourage staff to identify and report hazards so that everyone contributes towards improving safety
- Ensure that emergency procedures are in place for dealing with all health and safety issues
- Maintain premises, and provide and maintain safe plant and equipment
- Engage contractors who demonstrate due regard to health and safety matters
- Provide adequate resources to control the health and safety risks arising from each school's activities
- Provide adequate training and ensure that all employees are competent to do their tasks
- Provide an organisational structure that defines the responsibilities for health and safety
- Provide information, instruction and supervision for employees to ensure that all its employees are aware of their legal duties and responsibilities
- Monitor performance regularly and revise policies and procedures to pursue a programme of continuous improvement
- Where risks are identified that cannot be eliminated they will be minimised by substitution, the use of physical controls or, through safe systems of work or, as a last resort, use of personal protective equipment.

This Health and Safety Policy will be reviewed at least annually and revised as necessary to reflect changes to the school activities or legislation. Any changes to the Policy will be brought to the attention of all employees.

Focus School:

Issue date: September 2017

Review date: August 2018

Version: 5

Signed by Chair of Board of Trustees:

At a Trust Meeting on (date):